**90inch Telescope Elevator Operating Instructions**

* **When operating the elevator, please press and hold the desired floor button for 3 to 5 seconds.**
* **When the elevator gets close to the desired floor it will slow down and take 10 seconds at a much slower speed to reach the floor. Please do not open the metal gate until the elevator has completely stopped moving and making sounds.**
* **If the elevator gate is opened before the elevator has stopped moving, the elevator will stop functioning. If this occurs, you will have to flip the toggle switch from emergency to stop, then back to emergency. After doing this, you will need to press a different floor button for 3 to 5 seconds. After arriving at that floor, you can then go back to the originally desired floor.**
* **If the elevator is still not functioning, you will need to either make a radio call for help (preferred) or use the elevator phone to call for help. The first phone call to make after a radio call is 8777(This number rings all critical phones on Kitt Peak) After trying the 8777 number several times, Call Joe Wood at 619-379-6561) When dialing on the elevator phone you will need to dial a 9 first. If the number has a different area code than 520, you must dial 9 then 1 and the area code with the number desired.**